



**Subject: Stakeholder Workshop Invitation, ITS Architecture Update**

August 30, 2018

Dear Intelligent Transportation System Partner,

The Northeast Ohio Areawide Coordinating Agency (NOACA) would like to invite you to participate in an Intelligent Transportation Systems (ITS) Stakeholder Workshop. The workshop is an essential step for updating the Regional ITS Architecture and ITS Strategic Plan for Northeast Ohio's five county area. As a stakeholder, your input is important as it will allow NOACA and the project team to better understand your needs, challenges and concerns related to transportation and to prioritize development of ITS solutions to address them.

NOACA has contracted with AECOM to assist with the Regional ITS Architecture, and their team will assist with the facilitation of the stakeholder workshops. Agency participants are encouraged to attend the workshop for the counties which they most closely identify with operationally, though participants may attend any one of the three workshops that best fits their schedules. Workshop dates, times and locations are scheduled as follows:

Counties	Date	Time	Location
Lorain and Medina	Tuesday, Sept. 25	8:30 A.M. to 11:30 A.M.	Brunswick Recreation Center 3637 Center Road Brunswick, OH 44212
Lake and Geauga	Wednesday, Sept. 26	9:00 A.M. to Noon	Willoughby Public Library 30 Public Square Willoughby, OH 44094
Cuyahoga	Thursday, Sept. 27	8:30 A.M. to 11:30 A.M.	Independence Civic Center, Red Oak Room 6363 Selig Drive Independence, OH 44131

Please RSVP your attendance at one of these workshops by email or phone to NOACA Project Manager Brian Blayney at [BBlayney@mpo.noaca.org](mailto:BBlayney@mpo.noaca.org) or at 216-241-2414 (Ext. 302). **Please respond by Wednesday, September 12.** With your RSVP, please indicate:

1. the date of the workshop your organization plans to attend, and
2. the name(s) and contact information of those who will be attending.

Both positive and negative RSVPs are requested to assist with preparations for each workshop.

An agenda for the workshop will be forwarded closer to the meeting dates, but generally the meeting will consist of an overview of the functions of ITS systems, the review of stakeholder needs within the NOACA region, a discussion of existing, planned and future ITS projects, and an assessment of the ITS capabilities of the agencies within this area.

In addition, next week you will receive a survey asking you to consider existing needs for ITS functionality across the region as having a low, medium, or high need from the perspective of your agency. The results of this survey on the collective needs of the NOACA region will help guide some of the discussion at the September workshops.

Thank you for your time and involvement in this important project for the NOACA region.

Respectfully yours,

The NOACA ITS Architecture Project Team